



École St. John Paul II School Society

Regular School Council Meeting Minutes

Tuesday, November 19th, 2024

Attendees: Robert Dumanowski, Edlyn Murphy, Brianna MacPherson, Cassie Donnelly, Stephanie Potorti, Coralee Barton, Melanie Irving, Aleise Entem, Natasha Godge

Called to Order: 6:03pm

1. Prayer

2. Adoption of Minutes

Coralee motions to adopt the October 15th, 2024 Minutes. Natasha seconds. All in favour.

3. Principal Report:

- Presented School Education Plan (slideshow)

- **Skating field trips**

Previous year was \$180 per trip. This year we were quoted a daily rate of \$495. We will need 3 days for all classes to go skating two times.

Natasha asked why we can't utilize our rink at the school. Robert and Cassie mentioned it is unreliable due to weather and it all depends if a volunteer steps up to take care of the rink as it's looked after by the community. It requires volunteers to keep it up and running. Robert said he heard a parent at our school has offered to take care of the rink this year. Teachers will be allowed to use the rink as much as they want if it's available.

- **Christmas Concert**

Robert asked if we will be doing a loose collection again this year to cover some of the costs? The cost this year for audio/sound was quoted at \$1,102.50. This would cover rehearsal and concert (all day). Will parents want to volunteer again to collect money? Robert asked if we should collect differently this year. Melanie suggested doing a 50/50 instead of just asking for money. Everyone seemed to like the idea. Robert will phone and see if the church will allow it. If the church allows a 50/50, everyone is in favour of doing this option. Cassie will move forward with planning if Father gives the OK.

4. Teacher Report:

- **Feedback - Art Cards**

- Teachers loved the Art Cards and thought they turned out very well. Thank you to Stephanie for organizing this fundraiser. Everyone had lots of fun doing it and happy how smooth everything was. The teachers did feel it was a bit rushed to complete, maybe next year we could start earlier and allow more time.

- **Year Book**

- Committee is waiting to get the online login information in order to get started on Year Book design.

- **Cereal Food Drive**

- Field trip to the Root Cellar went very well. The students really enjoyed it. Stephanie was wondering why parents didn't get to see any photos or feedback on the field trip. Cassie attended the field trip and said it was a quick trip, expected it to be a little longer but the students still enjoyed it.

Brianna mentioned the classrooms became very competitive and wanted to win with the most cereal. There was a few upset feelings with students as there wasn't a clear understanding how to count the small cereal boxes.

Next year maybe we need to set some rules before started to avoid upset feelings in classrooms.

Since the cereal drive replaced the schools annual Christmas food drive, Robert mentioned the school food drive will now be moved to Easter and will do it during Lent. Everyone liked this idea.

- **Scholastic Book Orders**

- Stephanie asked why parents don't receive monthly scholastic flyers anymore from the school. Are we still able to order books online with a class code? Edlyn and Brianna are going to look into this.

5. Parent Association Report:

- No news to report as there hasn't been a second meeting yet.

6. Financials:

- Aleise reports: Currently we are sitting around \$13,000 in all accounts. Melanie asked if we were around this amount, at this time, last year? Aleise mentioned we are doing good and seem on track for where we were last year.
- Aleise submitted our Annual Return and has received confirmation of receipt from Service Alberta.
- Aleise has submitted the AGLC reporting requirements for the raffle.
- **Update signers at the bank:**
Aleise motions to add Coralee Barton and Stephanie Potorti on as signers of all of our bank accounts (member #9874033 and #9874041) AND remove Ashley Serbu and Alicia Doud, but leaving Aleise Entem. Cassie seconds this motion. All in favour.

Meeting minutes need to be signed by Ashley and Aleise. Once completed, Aleise will update signers at the bank. This can now be done through DocuSign and should be easy.

- Review budget.

7. New Business:

- **Winter Dance:**

- Update from Melanie regarding dance budget:

Raffle items	\$200
Candy	\$150
DJ	\$300
Water/Juice	\$85
Glow sticks	\$20

Melanie thinks we should sell raffle tickets \$2 each or 5 for \$5.

Cassie suggested increasing the budget and getting more water bottles this time as we ran out last dance. Cassie also suggested increasing the budget on the glow sticks and doing glow glasses instead of sticks. Although they cost more, they should sell out fast and be lots of fun for the kids. Everyone really liked the idea.

Cassie and Coralee offered to help Melanie with the dance and picking up items. Aleise brought some school gear we had left over from our school raffle and gave it to Melanie to put in the raffle baskets at the dance.

Cassie motions to spend up to \$800 on the school dance, December 5th. Aleise seconds. All in favour.

Aleise asked what our plans are with the left over cotton candy we have from the back to school meet and greet night. Cassie and Melanie want to sell cotton candy at the dance for \$5 each (our cost \$2.50).

Melanie will be posting a sign up sheet for anyone wanting to volunteer at the dance.

- **Christmas Lunch & Hot Lunch**

- Cassie priced out two options for our Christmas lunch on December 4th.

1. Private Chef: \$9/student - buffet style

2. McDonald's: \$1,750 - buffet style (burgers, nuggets, fries, yogurt tubes, juice boxes)
\$1,450 - buffet style (burgers, nuggets, fries)

Everyone agreed to go with McDonalds, same as last year, with buffet style. Cassie will ask McDonalds about apple slices instead of yogurt and juice. Yogurt and juice were not popular last year and we had lots left over. Cassie will also look into offering a dessert option this year, maybe a cookie for each student. Also, a fruit option.

Coralee motions to spend up to \$2,000 on Christmas lunch. Melanie seconds. All in favour.

An optional \$2 donation towards Christmas lunch will be added on school cash to help cover some costs.

- Argos hot lunch is booked for December 19th (the day after our Christmas concert).

- Discussed future hot lunch options:

- Sobeys deli

- Mr. Pretzel

- Mcflurries/Milkshakes

- Hiring Munch a Lunch to help in the future with hot lunches

- The optional \$1 or \$2 donations added to hot lunch orders has been going very well. Council received \$126 just in donations with the Moxie's hot lunch.

- **Winter Festival**

- Aleise and Melanie discussed possibly doing an outside winter festival in January, with games and hot chocolate. Melanie suggested doing an indoor family game night as another option instead of outside. Each classroom could have different games and sponsor their own raffle baskets. We could also run a concession serving popcorn etc. Cassie asked Brianna to get teacher feedback on a family game night using their classrooms. More details to be discussed later.

- Cassie set a date of January 23rd for a school event. Everyone agreed. If a winter festival or games night doesn't workout, we will do a movie night in the gym.

- **Movie Night**

- Possible Movie night on Thursday, January 23rd (before PD Day).

- Melanie wants to do an outdoor movie night in the spring.

8. General:

- **Skating:**

- Aleise motions to spend up to \$1,500 to send classrooms skating two times in February. Coralee seconds. All in favour.

- **Royal Tyrell Museum Field Trip:**

- Brianna will look into booking a date to send all grade 3 and 4 students to Tyrell Museum in the spring.

- **Science in Motion:**

- Robert said we most likely won't be booking Science in Motion this year. It didn't work out.

Cassie said Nicole Schuetze brought forward the idea of looking into Praxis Medicine Hat as they offer science presentations. She knows someone on the board and could help set something up. Robert said Nicole has already reached out to him and he is looking into it.

- **Grade 6 Grad Gift**

- Stephanie was curious if our school gave grad gifts to all the grade 6 students as she heard some other schools do this. Another school does custom hoodies for each student with their last name on the back of the hoodie. The hoodies are handed out to the students by mid school year to enjoy for the year. We should discuss possibly doing a grade 6 grad gift going forward.

Motion to adjourn by Stephanie, Coralee seconds. All in favour.

Meeting adjourned at 7:34pm. Next meeting January 14th, 2025 at 6:00pm.

-



École St. John Paul II School Society

School Council Fundraising Meeting Minutes

Tuesday, November 19th, 2024

Attendees: Robert Dumanowski, Edlyn Murphy, Brianna MacPherson, Cassie Donnelly, Stephanie Potorti, Coralee Barton, Melanie Irving, Aleise Entem, Natasha Goodge

Called to Order: 7:34pm

1. Adoption of Minutes

Coralee motions to adopt the October 15th, 2024 Minutes. Melanie seconds. All in favour.

2. Budget Report/Current accounts:

- Discussed at Regular School Council Meeting - Account Balance around \$13,000.

3. New Business / Fundraising & Events:

- **Art Cards**
 - Great feedback. Art Cards super cute! Everything seemed a bit rushed as we got a late start on the whole process. Next year we want to start earlier, end of September. Stephanie said about half the school ordered. She hasn't received final numbers yet, but estimating we should see around \$1,500-\$2,000 profits from Art Cards.
- **Dance**
 - Cotton candy will be sold at the Dance. We have lots left over and need to sell it.
- **Booster Juice Coupons**
 - Last meeting Marieta asked about a Booster Juice Fundraiser. Cassie looked into it and coupon books are sold for \$70 each, our school cost would be \$57.50 each. Although it's a fun idea, majority felt like this would maybe be a lot to ask of parents due to the amount. We will keep it in mind though going forward.
- **Other Fundraiser Options**
 - Little Caesars: Cassie would like to book for March. If you book early, you get a better deal. Everyone agrees with this fundraiser.
 - Melanie asked about Papa John's school kickback nights and why we haven't done one in awhile. Cassie hasn't booked one but can look into booking another one.
 - Cassie wants to book another RJ's kickback day in the spring. Melanie suggested doing school slush orders on kickback day. Everyone thought this was a great idea.

4. Other:

- **Parent Survey**
 - Natasha asked if we have ever done a parent survey to get feedback on fundraisers. Cassie mentioned possibly doing one at the dance and posting a QR code with the link to the survey. Parent feedback would help to see what fundraisers parents like and don't like.
Melanie suggested maybe waiting until the end of the school year to do a survey as it will help us plan better for next year. Half the school year is over and we already have our fundraising lined up for the rest of the year.

Motion to adjourn by Melanie, Natasha seconds. All in favour.

Meeting adjourned at 7:55pm. Next meeting January 14th, 2025 at 6:00pm.