



Regular School Council Meeting Minutes

Tuesday, January 14th, 2025

Attendees: Robert Dumanowski, Edlyn Murphy, Brianna MacPherson, Cassie Donnelly, Stephanie Potorti, Coralee Barton, Melanie Irving, Aleise Entem

Called to Order: 6:02pm

1. Prayer

2. Adoption of Minutes

Cassie motions to adopt the November 19th, 2024 Minutes. Melanie seconds. All in favour.
(There was no meeting in December.)

3. Principal Report:

- Robert thanked all the parents for their understanding and cooperation with regards to the school closing early for Christmas break. This was due to sewer pipe issues. An email was received at the end of the following day stating all repairs had been completed. There should be no more issues moving forward.
- Staffing changes in regards to the grade 6 classes leaving next year have not been decided.
- Camp McCoy will fit all grade 5 and 6 students this year. Two busses have been booked. Cost will be \$630 per bus. Camp McCoy has been booked for May 21- 23.
- Grade 5/6 ski trip has been booked for February 28th.
- Robert presented a “Read-a-thon” fundraiser sample. Everyone really liked it! This fundraiser will be the last two weeks in March.

Vice Principal Report:

- Edlyn asked on behalf of Michelle if council wants to advertise for dance/movie night? Also, if council wanted to advertise they are seeking new members for next year? Michelle could add this in the newsletter. Melanie and Cassie will discuss with Michelle regarding movie night as it was already advertised in the January newsletter.
- St. Mary’s and Notre Dame will be coming to our school this week to talk to all the grade 5 and 6 students.
- Alberta Ed screening assessments started.

4. Teacher Report:

- **Christmas Lunch**
 - Brianna said everyone really enjoyed the Christmas lunch parent council provided. Teachers and students gave great feedback. Thank you to all the parents for providing this lunch!
- **Royal Tyrell Museum**
 - Booked for June 12th. Three busses are required and will cost \$1,080 per bus. All the grade 3 & 4 classes will be going. There is a total of 102 students for this field trip. There will also be a cost per student to do a dinosaur dig. Teachers have reached out to parents with a volunteer sign up sheet. We require 1 volunteer for every 8 students. Once costs are finalized, parents will be charged a fee on school cash to help cover some costs.

- **Year Book**

- Teachers have finally got access to the online account. Some information is still missing. Brianna has a meeting next week with LifeTouch. The year book will be 80 pages and includes a signature page. Books will need to be ordered May 26th.

5. Parent Association Report:

- Melanie provided an update from last meeting:

- St. Pat's wanted to know if we were interested in using our \$500 grant money towards booking Dr. Phil McRae who specializes in digital wellness. Everyone is unsure on how council should use this grant money. Melanie is going to look into more information before deciding. We have until the end of the month before we need to make this decision.

- Other schools are doing a lot of fundraisers. Nothing new stood out to Melanie. Everyone seems to be doing the same type of things.

6. Financials:

Update from Aleise:

- Current account is at \$14,875.64. We will require around \$6,500 for upcoming events. Aleise suggested doing another fundraiser or more hot lunches.
- The dance made \$1,289.60. Everyone was very happy with this. Thank you Melanie for organizing, you did a great job!
- Aleise has submitted AGLC reports for the dance raffle and Christmas concert 50/50.
- The audio costs from the Christmas Concert came in at \$1,008. Our 50/50 brought in \$827. Council decided to cover the difference.
Melanie motions to spend \$181 to cover the difference in the audio costs. Cassie seconds. All in favour.
- Aleise did a budget review for upcoming events.

7. New Business:

- **Movie Night**

- Melanie is taking lead on movie night, January 30th. We have lots of left over items from the dance that will be utilized on movie night. Cassie, Coralee and Stephanie will put together raffle baskets and pick up supplies.

- **Cash Box**

- Cassie motions to spend \$15.74 on a new cash box for parent council. Coralee seconds this. All in favour.

- **Carnaval**

- Carnaval will be February 7th. This year it will only be half day with a start time around 12:00pm. Students will need to have lunch early on this day. The gym will be used to set up fun stations. We will end the day with hot chocolate and cookies. Cassie will work on planning the stations.

Coralee motions to spend up to \$500 on Carnaval. Melanie seconds. All in favour.

- **Shrove Tuesday**

- Shrove Tuesday will be March 4th. Aleise is going to talk to the Knights of Columbus and see if they will help make pancakes and sausages again this year. Cassie will look into fruit options.

- **Hot Lunch**

- Mr. Pretzel hot lunch is on January 23rd. Cassie is looking into booking Panago Pizza and Dairy Queen for February.

- **Home Alone/Babysitting Courses**

- Cassie and Coralee were curious if the school would allow a home alone and babysitting course to be offered at the school. Coralee mentioned St. Michaels had done this and offered it on a PD Day. Robert said he would be ok with this. Cassie is going to look into options and hopefully we can set up a day to book at the school. Everyone felt this was a good idea and expect lots of parents to show interest.

8. General:

- **Skating**

- Grades 4-6 will no longer be going skating at the Kinplex this year. They will be using the rink located at the school. This will help save some money on bussing costs.

- **Swimming**

- Due to high bus costs this year, school swimming hasn't been confirmed yet.

Motion to adjourn by Coralee, Stephanie seconds. All in favour.

Meeting adjourned at 7:23pm. Next meeting February 11th, 2025 at 6:00pm.



École St. John Paul II School Society

School Council Fundraising Meeting Minutes

Tuesday, January 14th, 2025

Attendees: Robert Dumanowski, Edlyn Murphy, Brianna MacPherson, Cassie Donnelly, Stephanie Potorti, Coralee Barton, Melanie Irving, Aleise Entem

Called to Order: 7:23pm

1. Adoption of Minutes

Melanie motions to adopt the November 19th, 2024 Minutes. Cassie seconds. All in favour.
(There was no meeting in December.)

2. Budget Report/Current accounts:

- Discussed at Regular School Council Meeting - Account Balance just under \$15,000 (see finance report).

3. New Business / Fundraising & Events:

- **Little Caesars Pizza**
 - Everyone agreed on the Little Caesars fundraiser. An earlier date would be ideal before the Read-a-thon fundraiser starts. Cassie will look into earlier dates and get a vote on group chat before booking.
- **Spring fundraiser**
 - Discussed having another spring dance. Tentative date set for May 29th.
- **Bear Tracks Ice Melt**
 - Cassie suggested doing Bear Tracks Ice Melt fundraiser next year.

4. Other:

- **Music Allowance**
 - Stephanie was wondering if the music room should be included with our classroom/library funds we give each year. Edlyn and Brianna said they will look into it and let us know.
- **Skating/Swimming**
 - Skating costs have been reduced now that the grades 4-6 are using the rink at the school.
 - Robert said swimming has not been looked into yet. We are hopeful the funds raised from the Read-a-thon will help make swimming possible this year.
- **Advertising**
 - Cassie and Melanie discussed doing some advertising for the newsletter that will explain to parents why we do fundraising and where the money is going. Some parents may not understand the extra costs on school cash this year due to the increase in bus costs, Royal Tyrell field trip, and grade 5 and 6 both leaving the school (two grades going to camp McCoy).

Motion to adjourn by Aleise, Melanie seconds. All in favour.

Meeting adjourned at 7:48pm. Next meeting February 11th, 2025 at 6:00pm.

Ecole St. John Paul II School Society
January 2025 Finance Report

1) Cash in our Accounts

Fundraising Account

Balance, September 30, 2024	-
Back to School Raffle proceeds	1,066.00
50/50 proceeds	827.00
Available funds	<u>1,066.00</u>

General Account

Balance, December 9, 2024	11,759.86
Boston Pizza proceeds	1,408.75
Moxies proceeds	1,836.00
McDonalds - Christmas Lunch	- 1,785.00
Aleise - back to school raffle	- 173.66
Cassie - Various	- 124.41
Steph - Art Cards	- 37.77
Coralee - Santa hats	- 18.38
Melanie - Dance	- 500.25
Argos - hot lunch	- 1,166.50
Additional dance proceeds	489.00
Cash paid expenses to Cassie and Aleise	- 101.00
Argo's proceeds	1,770.00
Mr. Pretzel Hot Lunch - partial	453.00
Available funds	<u>13,809.64</u>

Total estimated funds **14,875.64**

2) Dance

We made \$1,289.60 on the dance. Great job Melanie!

3) AGLC reports

I submitted the AGLC reports for our dance raffle and Christmas concert 50/50.

4) Sound System for Christmas Concert

Total cost of sound system	1,008.00
Proceeds from 50/50	827.00
Shortfall	<u>181.00</u>

5) Discuss Budget

Potential budget items:	2024	2025	Approved
Camp McCoy	1,000.00		
Classroom spending - \$300 per classroom x 14	4,500.00	4,500.00	4,500.00
Classroom spending - \$120 x 3 for ELP (1 bus each)	360.00		
Fun day	2,000.00		
Library books	500.00	500.00	500.00
Skating (increase for additional classrooms)	1,000.00	1,500.00	1,500.00
Swimming (increase for additional classrooms)	1,000.00		
Tyrell bussing - Grade 3 only	600.00		
	<u>10,960.00</u>	<u>6,500.00</u>	<u>6,500.00</u>

(We started the 2023/2024 school year with \$8,123.08)