



École St. John Paul II School Society

## School Council Fundraising Meeting Minutes

Tuesday, September 17, 2024

**Attendees:** Robert Dumanowski, Brianna MacPherson, Edlyn Murphy, Cassie Donnelly, Stephanie Potorti, Melanie Irving, Coralee Barton, Aleise Entem, Jordyn Moore, Stacey Miller, Jenn Carey, Nicole Schuetzle, Mae Mangalao

**Called to Order: 6:58pm**

### 1. Adoption of Minutes

Coralee motions to adopt the April 2024 Minutes, Melanie seconds. All in favour.

### 2. Budget Report/Current accounts:

- Discussed at AGM - General Account Balance \$9,230.56. (Refer to Sept 2024 Finance Report)
  - Need to add 2 new people at the bank for signing authority.
    - Stephanie Potorti and Coralee Barton offered to be added.
- Cassie motions to add Stephanie and Coralee to the bank, Melanie seconds. All in favour.

### 3. New Business / Fundraising & Events:

#### • Coupon Books

- Up and running, students already have order forms sent home. Due back September 27th. Books will go back home with students the following week.
- The class that sells the most coupon books will receive a Papa Johns pizza party. Motion by Cassie to spend up to \$250 on class pizza party, Stephanie seconds. All in favour.

#### • School Society Raffle

- Need to purchase a license. Need to follow the rules when purchasing a raffle license. Prize must be a minimum amount based on a percentage of total sales.
  - Raffle prize will be: Win hot lunch for the school year, School gear (toque/hat), free access to all school events for the school year as well as concession voucher, \$50 for the school book fair, \$50 "School Supplies" prize pack. Total value of Prize is estimated \$320. Ticket sales will be \$2/ticket with a total of up to 800 tickets. Tickets can be purchased on School Cash Online. Date to sell tickets TBD. Winner will be announced Tues. Oct 15th at Assembly.
- Coralee motions to spend \$320 on raffle prize pack. Melanie seconds. All in favour.

#### • Art Cards

- Run Art Card fundraiser for Christmas theme. Suggested all classrooms have a different piece of art to draw.
- Stephanie motions to spend up to \$300 on admin fees related to Art Cards, Coralee seconds. All in favour.
- Stephanie will order all Art Cards for classrooms.

- **Dance**

- Halloween dance will not work out this year due to timing and dates available.
- Possible Winter Theme/Christmas Dance in November.

- **Kona Ice/RJ's**

- Kona Ice did a kickback to our school from everything sold during meet the teacher night. We will receive \$60.45 from them. RJ's will hold the funds until Fun Day and put it towards our slushes again this year for Fun Day.
- Cassie to look into doing another RJ's Donation Day again this year.

- **Other**

- Popcorn machine is broken. Cassie will look into getting it fixed. May have to look into buying a new one.
- School Year at a glance. Important events we would like to see again this year: Christmas lunch, Carnival, Shrove Tuesday, Royal Tyrell Museum, Skating, Swimming, Camp McCoy, Fun Day.
- Aleise said \$600 was set aside last year in our budget to put towards Tyrell Museum this year.
- Book fair will be 3rd week of October.
- Cassie looking into doing another Papa Johns kickback night.

Motion to adjourn by Melanie, seconded by Cassie. All in favour.

**Meeting adjourned at 7:56pm. Next meeting October 15, 2024 at 6:00pm.**



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## Regular School Council Meeting Minutes

Tuesday, September 17, 2024

**Attendees:** Robert Dumanowski, Brianna MacPherson, Edlyn Murphy, Cassie Donnelly, Stephanie Potorti, Melanie Irving, Coralee Barton, Aleise Entem, Jordyn Moore, Stacey Miller, Jenn Carey, Nicole Schuetzle, Mae Mangalao

**Called to Order: 6:20pm**

**1. Prayer** (Done at AGM Meeting)

**2. Adoption of Minutes**

Coralee motions to adopt the April 2024 Minutes, Melanie seconds. All in favour.

**3. Principal Report:**

- Enrolment rising. Now have 318 students. School is at full capacity with 15 classrooms. Possibly will be adding an additional classroom next year. Currently 193 students enrolled on the English side, 125 students on the French side.
- New School, Holy Trinity Academy, will have plans available soon for the public to see.
- New Admin Procedure, No cell phones.

**Vice Principal Report:**

- Report cards will be different this year. Updated and easier for parents to understand. A video link will be available soon for parents to understand the new report card updates.

**4. Teacher Report:**

• **Feedback**

- A teachers survey was sent out for feedback on events done throughout the previous year. Teachers loved fun day and pie in the face. Negative feedback - try to eliminate use of common area for school events as the noise can be overwhelming. Event stations were timed out perfectly and parents seemed to be very organized.

- Teachers loved the food truck idea on Meet the Teacher night. Looking for feedback on possibly having the school open for parents to see the classrooms next year. The idea of possibly doing an hour inside touring classrooms followed by an hour outside with food trucks and mingling was suggested for next year. Having Meet the Teacher night right away the first week of school was liked by everyone.

- **Bussing** – Bus Fees were quoted at \$90/hour for field trips. With an additional \$21.60 for every 15 minutes added to time.

• **Funds Requested**

- Due to the increase in bus fees, additional funds for Camp McCoy would be greatly appreciated.
- Library was asking for \$500 (same as last year)

## **5. Hot Lunch:**

- First hot lunch will most likely be Boston Pizza. Waiting to hear back from them. First hot lunch date to be determined.

## **6. New Business:**

- Feast of St. John Paul: Melanie suggested a food drive instead of treats or trinkets this year. Everyone agreed on the idea. Each classroom will bring in food items for the month of October. The class who brings in the most items will win a field trip to the Food Bank and personally deliver.  
Melanie motions to spend the funds to cover the bus fees. Coralee seconds. All in favour.
- Robert will look into Science in Motion

## **7. General:**

- **Year Book**
  - Teachers show lots of interest.
  - Brianna is going to discuss with other teachers, possibly form a year book committee ran by teachers.

Motion to adjourn by Coralee, seconded by Cassie. All in favour.

**Meeting adjourned at 6:56pm. Next meeting October 15, 2024 at 6:00pm.**